

MANDATORY DISCLOSURE

1. Name of the Institution:

KRUTTIKA INSTITUTE OF TECHNICAL EDUCATION

At: Ghangapatna, Po: Kantabada, Khordha-752054

Landline: 0674-2915589

E.Mail: kiteodisha@gmail.com

Website: kiteodisha.com

2. Name and Address of the Trust:

GURUKUL ACADEMY FOR EXCELLENCE

At: Ruchika Market, Po: Baramunda, Bhubaneswar-751003

Landline: 0674-2354980

E.Mail: kiteodisha@gmail.com

Website: kiteodisha.com

3. Name and Address of the Principal :

Dr. Bishnu Prasad Mishra

At: Nayapalli, Po: Nayapalli, Bhubaneswar-751012

Mobile: 9938830367

E.Mail: principalkruttika@gmail.com

Website: kiteodisha.com

4. Name and Address of the Affiliating University:

BIJU PATNAIK UNIVERSITY OF TECHNOLOGY

Chhend Colony, Rourkela, Odisha-769015

5. Governance:

(Members of the board and their brief background)

Name	Designation	Mobile Number	Qualification
Er. Sashi Sekhar Mohanty	Chairman	9437036386	M.Tech, MBA
Dr. Sthitaprajna	Member	9437175522	Ph.D
Dr. Prativa Devi	Member	9437402405	Ph.D
Mr. Srikrushna Mohanty	Member	9556097737	Graduation

• **Grievance Redressal Mechanism for Faculty, Staff and Students**

Grievance Redressal Committee is constituted with the following members:

- | | |
|--|---------------------------|
| 1. Mr. Arun Kumar Mishra, HOD, EE | Chairman of the committee |
| 2. Mr. Himanshu Bhusan Sahoo, Asst Prof, CSE | Member |
| 3. Ms. Arupananda Jena, Asst. Prof.ME | Member |
| 4. Ms. Shatarupa Mishra, Asst. Prof. ECE | Member |

- **Establishment of Anti Ragging Committee**

Anti-Ragging Committee is constituted with the following members:

Sl. No.	Name & Designation	Department
1	Prof. B.P.Mishra, Principal	Academic
2	Prof. Prativa Devi (Dean–Acad.)	Academic
3	Prof. Ajay Sahu, (Dean-Student Affairs)	Academic
4	Heads of All Departments.	Academic
5	Warden / Deputy Warden	Office
6	Security In-charge	Office
7	Inspector of Police	Law & Order

- **Establishment of Online Grievance Redressal Mechanism**

Online grievance Redressal mechanism is active through our website and will be addressed and follow up by the concern committee.

- **Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University**

Grievance Redressal Committee in the Institution is established by taking senior members of the institute. The committee will follow up all type of grievances coming through different sources.

- **Establishment of Internal Complaint Committee (ICC)**

Kruttika Institute of Technical Education establishing a women’s protection cell named “Internal Complaints Committee” in the campus to empower girl students, to sensitize all related issues of women for making the college campus a safe place for girl students and faculty members. Internal Complain Committee is constituted with the following members.

- Prof. Madhuri Pradhan, Presiding Officer
- Prof. Shatarupa Mishra, Expert from the Institution
- Prof. Arun Kumar Mishra, Expert from the Institution
- Ms. Tadasa Priyadarshini, Expert from the Institution
- Mr. Sujit Kumar Pradhan, Expert from the Institution
- Ms. Narmada Sethi, Expert from the Institution
- Sri. Sisirabindu Mohanty, Expert from the Institution
- Ms. Maina Hembram, Expert from the Institution
- Mrs. Sthitapragyan, outside representation

Functions and responsibilities

- Women’s empowerment through education.
- Organizing the health awareness program.
- Solving women related issues and complaints.
- Creating awareness about women’s protection.

- Handle case works and counseling.
- Improving interpersonal skill
- Conducting women's day program.
- To prevent sexual harassment and to promote general well being of female students, teaching and non-teaching women staff of the institute.
- Protection of the girl students
- Motivation and awareness of the girl student about their strength.

The committee will work with complaint Redressal, counseling and support services, awareness programs, documentation of information and proposed annual planning by publishing the annual report every year.

- **Establishment of Committee for SC/ ST**

To promote the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficulties, the institute has constituted SC/ST grievance committee. Accordingly SC/ST Committee is constituted with the following members:

- | | |
|---|---------------------------|
| 1. Mr. Ajay Sahu, HOD,ME | Chairman of the committee |
| 2. Mr. Nigamananda Nayak, Asst Prof, CSE | Member |
| 3. Ms. Rabindra Nath Baskey, Lecturer, EE | Member |
| 4. Ms. Shatarupa Mishra, Asst. Prof. ECE | Member |

- **Internal Quality Assurance Cell**

To maintain the quality of education and service under the institute, a Internal Quality Assurance Cell is formed by taking senior faculty member of each department. The committee will look after all the quality related issues and suggest the management for the proper implementation.

6. Programme and Courses:

Programmes approved by AICTE: BACHELOR IN TECHNOLOGY

- Courses Approved by AICTE:
1. Applied Electronics & Instrumentation Engineering: 30 seats
 2. Computer Science and Engineering : 60 seats
 3. Electrical Engineering : 60 seats
 4. Electronics & Communication Engineering : 60 seats
 5. Mechanical Engineering : 60 seats

7. Faculty:

S.No.	Name	Gender	Designation	Course	Address	Email Id	Date of Joining
1	Dr.Mahendra Kumar Rath	Male	Professor	ME	Plot No- 112/1264 Samantarapur Khurda 751002	mkrath66@g mail.com	19-09-2020
2	Dr.Bishnu Prasad Mishra	Male	Professor	ECE	Nayapalli Nuasahi Khurda 751012	bishnu.mails@gmail.com	08-08-2017

3	Mr.Subhendu Sekhar Sahoo	Male	Assistant Professor	ELE	Netaji Vihar Rasulgarh Khurda 751010	subhendu1235@gmail.com	06-01-2020
4	Mr.Manas Kumar Samal	Male	Assistant Professor	ME	Andiapat Bhadrak Bhadrak 756129	manassamal152@gmail.co m	06-01-2020
5	Mrs.Shatarupa Mishra	Female	Assistant Professor	AEI	Chandrasekharpur Bhubaneswar Khurda 751016	shatarupa89@gmail.com	15-01-2018
6	Mr.Soumya Ranjan Mohanty	Male	Assistant Professor	CSE	Baramunda Bhubaneswar Khurda 751003	soumyarm62@gmail.com	06-01-2020
7	Mrs.Stutee Pattnaik	Female	Assistant Professor	CSE	Baramunda Bhubaneswar Khurda 751003	stutee5624@gmail.com	06-01-2020
8	Dr.Hemant Kumar Rath	Male	Professor	HSS	Nayagarh NAC Nayagarh Nayagarh (CD) 752069	hemantkumar234@gmail.c om	06-01-2020
9	Mrs.Sandhya Rani Choudhury	Female	Assosiate professor	AEI	Titilagarh Bolangir Bolangir (N.D) 767033	sandhya16215@gmail.com	06-01-2020
10	Mr.Sashikanta Pattnaik	male	Assistant Professor	HSS	Niladri Vihar Bhubaneswar Khurda 751021	shachikantap at234@gmail. com	06-01-2020
11	Mr.Abinash Dash	male	Assistant Professor	HSS	Larasara Baragarh Bargarh (N.D) 768027	abinashdash564@gmail.co m	06-01-2020
12	Mrs.Sthita Prajna	female	Assosiate professor	HSS	Dumduma Bhubaneswar Khurda 751019	prajna311@g mail.com	11-02-2020
13	Mr.Subhrraraj Panda	Male	Assosiate professor	HSS	Nayapalli Bhubaneswar Khurda 751012	subhrraraj1974@gmail.com	11-02-2020
14	Mr.Sunil Kumar Ray	Male	Assosiate professor	HSS	KanikapadaJ ajpur Jajpur 755011	sunilray1974@gmail.com	11-02-2020
15	Mr.Chiranjibi Mohanty	Male	Assistant Professor	ME	Balanga Puri Puri 750105	chiranjibimoh anty1988@g mail.com	11-02-2020
16	Mr.Arun Kumar Mishra	Male	Assosiate professor	ELE	Chandrasekharpur Khurda Khurda 751016	enggarunku. mishra@gmai l.com	11-08-2017
17	Miss.Soumya Rani Dhal	Female	Assistant Professor	ECE	Plot No- 99/1295 Jagda Sundargarh (N.D) 769042	soumyarani.d hal@gmail.co m	17-06-2022
18	Mr.Punendu Gajendra Mohapatra	Male	Assistant Professor	ME	Chhend Rourkela Sundargarh (N.D) 769015	pgmohapatra 17@gmail.co m	06-09-2021
19	Mr.Rabindra Nath Baskey	Male	Assistant Professor	ELE	Jamda Luhasila Mayurbhanj(CD) 757048	rabeticbbsr@gmail.com	20-06-2022
20	Miss.Pallabika Samal	Female	Assistant Professor	HSS	Madhusudan Nagar Retang Colony Khurda 752050	samalpallabika2@gmail.co m	10-12-2021
21	Mr.Ajit Choudhury	Male	Assistant Professor	ELE	Gultha Sundargarh Sundargarh (N.D) 770011	ajit256choudh ury@gmail.co m	18-06-2014
22	Mr.Pragyan Nanda Shukla	Male	Assistant Professor	ME	Pokhariput Khurda Khurda 751020	pragyanshukla0@gmail.co m	23-01-2018
23	Miss.Namrata Namrata	Female	Assistant Professor	ECE	Dumduma Khurda Khurda 751019	namrate.1993@gmail.com	08-09-2020

24	Mr.Milan Swain	Male	Assistant Professor	ELE	Basoi Dhenkanal Dhenkanal (N.D) 759120	milan52021@gmail.com	08-09-2020
25	Mr.Satyadip Biswal	Male	Assistant Professor	HSS	Tirtol Jagatsinghpur Jagatsinghpur 754137	satyadip1986@gmail.com	12-02-2020
26	Mr.Binod Kumar Padhi	Male	Assistant Professor	ELE	Lochapada Main road Ganjam Ganjam (S.D) 760001	binod.padhi@gmail.com	08-10-2020
27	Mr.Sasikanta Mohanty	Male	Assistant Professor	HSS	College Square Cuttack Cuttack 753003	sasikantaunique@gmail.com	08-10-2020
28	Mr.Debashis Nayak	Male	Assistant Professor	ME	Mancheswar Bhubaneswar Khurda 751010	debashisnaya k992@gmail.com	11-02-2020
29	Mr.Minaketan Mohanty	Male	Assistant Professor	HSS	E/8, Sector-7 Rourkela Sundargarh (N.D) 769003	kiteodisha@gmail.com	02-02-2021
30	Miss.Pratyasha Mohapatra	Female	Assistant Professor	HSS	Derakundi Palai Kendrapara Kendrapara 754208	pratyasha.1907@gmail.com	18-05-2021
31	Dr. Ajay Kumar sahu	Male	Professor	ME	At- G-1, 403, Kokila Garden, Pokhariput Khurda 751020	sahu.ajay93@gmail.com	03-04-2023
32	Mr.Amruta Abhishek	Male	Assistant Professor	ELE	435/5626, Radha Krishna Vihar, Mancheswar Khurda 751010	amrutaabhishek93@gmail.com	12-03-2024
33	Mr.Himanshu Bhusan Sahoo	Male	Assistant Professor	CSE	MIG-2, 61/5, HSBO Colony CSPUR Khurda 751016	himansubhusan.5.2000@gmail.com	13-01-2024
34	Mr.Swagat Mohapatra	Male	Assistant Professor	CSE	Gadaromit Gatanai Kendrapara 754141	swagat0907@gmail.com	16-01-2024
35	Mr.Nigamananda Nayak	Male	Assistant Professor	CSE	Patragarh Balipal Kendrapara 754224	nayaknigam070@gmail.com	16-01-2024
36	Mr.Bibhudatta Pattanaik	Male	Assistant Professor	ECE	Gopinath Sahi Khordha Khurda 752055	dulapattanaik11@gmail.com	03-08-2023
37	Mr.Manas Kumar Mohanty	Male	Assistant Professor	HSS	VM-819. Phase-6 Sailashreevihar Khurda 751021	manas_mohanty@rediffmail.com	01-08-2023
38	Mr.Susant Kumar Jena	Male	Assistant Professor	HSS	Aniljo Agarapada Bhadrak 756115	jenasant@gmail.com	11-02-2020
39	Mr.Tapan Kumar Sathy	Male	Assistant Professor	ME	Satsola Bhadrak Bhadrak 756121	tapankusathy94@gmail.com	06-01-2020
40	Mrs.Sangeeta Nayak	Female	Assistant Professor	HSS	Siripur Bhubaneswar Khurda 751003	sangeeta1993n@gmail.com	25-09-2018
41	Mr.Kanhu Charan Malik	Male	Assistant Professor	ME	At/Po Anantapur Soro Balasore (CD) 756046	kcmalok003@gmail.com	02-01-2023

- Dates for announcing final results: As notified by OJEE every year.
- Release of admission list (main list and waiting list shall be announced on the same day): As notified by OJEE every year.
- Date for acceptance by the candidate (time given shall in no case be less than 15 days) : As notified by OJEE every year.
- Last date for closing of admission: As notified by OJEE every year.
- Starting of the Academic session: As notified by OJEE every year.
- The waiting list shall be activated only on the expiry of date of main list : As notified by OJEE every year.
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified: As notified by OJEE every year.

12. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
- Mention the minimum level of acceptance, if any.
- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years.
- Display marks scored in Test etc. and in aggregate for all candidates who were admitted.

13. List of Applicants

- List of candidates whose applications have been received along with percentage score for each of the qualifying examination in separate categories for open seats.
- List of candidates who have applied along with percentage and percentile score for Management quota seats.

14. Results of Admission Under Management seats/Vacant seats

- Composition of selection team for admission under Management Quota with the brief profile of members.
- Score of the individual candidate admitted arranged in order of merit
- List of candidates who have been offered admission
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list.

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each Number of Tutorial rooms and size of each
- Number of Laboratories and size of each Number of Drawing Halls with capacity of each
- Number of Computer Centers with capacity of each

- Central Examination Facility,
- Number of rooms and capacity of each Barrier Free Built Environment for disabled and elderly persons Occupancy Certificate
- Fire and Safety Certificate Hostel Facilities

16. Library

- Number of Library books/ Titles/ Journals available (program-wise)
- List of online National/ International Journals subscribed E- Library facilities

Laboratory and Workshop

- List of Major Equipment/Facilities in each Laboratory/ Workshop List of Experimental Setup in each Laboratory/ Workshop

Computing Facilities

- Internet Bandwidth
- Number and configuration of System
- Total number of system connected by LAN
- Total number of system connected by WAN Major software packages available
- Special purpose facilities available Innovation Cell
- Social Media Cell
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments

List of facilities available

- Games and Sports Facilities
- Extra-Curricular Activities
- Soft Skill Development Facilities

Teaching Learning Process

- Curricula and syllabus for each of the programmes as approved by the University Academic Calendar of the University
- Academic Time Table with the name of the Faculty members handling the Course Teaching Load of each Faculty
- Internal Continuous Evaluation System and place Student's assessment of Faculty, System in place

For each Post Graduate Courses give the following:

- Title of the Course: Bachelor of Technology
- Curricula and Syllabi: Followed by the Syllabus and structured prescribed by the University
- Laboratory facilities exclusive to the Post Graduate Course: NA

Special Purpose

- Software, all design tools in case Academic Calendar and frame work: NA

16. Enrollment of students in the last 3 years

17. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage MoUs with Industries (minimum 3)

18. LoA and subsequent EOA till the current Academic Year

19. Accounted audited statement for the last three years

20. Best Practices adopted, if any